

| SECTION A: THE ROLE | |
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| Job Title: | Senior Laboratory Technician |
| Institute/Service: | Institute of Science and Environment |
| Job Grade: | Grade 06 0.2FTE (One full day or two half days per week) |
| Job Family: | Services |
| Job Location: | Carlisle Fusehill St Campus |
| Responsible To: | Lead Technician Fusehill St Campus |
| Role Purpose: | |
| The post will be responsible for providing technical support to academic delivery in a wide range of practical activities such as zoology, biomedical sciences and applied chemistry. This is a key student facing support role. It involves working in the laboratories, preparing for sessions, supporting academics during practical sessions and clearing down afterwards. The role also ensures equipment is serviced and repaired as required, and that all health and safety requirements are met in the laboratory spaces. We are committed to a system of best practice in the area of laboratory Health & Safety and the technician is a key part of ensuring this happens. | |

| SECTION B: PRINCIPAL DUTIES/KEY OBJECTIVES | |
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| 1. | Prepare materials, chemicals and equipment for practical science teaching sessions. |
| 2. | Work within, and provide input into, the chemical and biological safety systems to ensure compliance with HSE policies. Including risk assessments, COSHH assessments, SOP's, servicing and maintenance records. |
| 3. | Ensure stocks of materials are maintained and safely stored. |
| 4. | Deliver skills training to individuals and groups of students. |
| 5. | Ensure laboratories and equipment are kept clean, tidy, serviced and in good working order. |
| 6. | Support recruitment activities, such as open days and student experience days. |

Additional Information:

You may on occasions and in line with operational needs:

- Be required to work different hours including at weekends/evenings;
- Be required to travel to other campuses and sites as necessary.

In addition to the duties listed here, you will be required to perform other duties which are assigned from time to time. However, such other duties will be reasonable in relation to the grade.

It is the University's intention that this role description is seen as a guide to the major areas and duties for which the post holder is accountable. However, the business will change and the post holder's obligations will vary and develop. The description should be seen as a guide and not as a permanent, definitive and exhaustive statement.

Our Values:

At the University of Cumbria, our values shape the way we work, our culture and environment.

We are PERSONAL

Individuals are at the heart of what we do, and our culture of belonging recognises and supports every person. As an institution, we have mutual respect for those we work with and for and we care about understanding each other's challenges and helping one another to thrive.

We are PROGRESSIVE

As a university we have a determination to deliver our mission, which keeps us open to opportunities in front of us. We encourage thoughtful and inspirational ideas, and we tackle problems proactively, with optimism, creativity and courage.

We are ENGAGED

As stewards of knowledge and place, it is our privilege to champion the region and advocate for the value of education. The University of Cumbria is welcoming to different perspectives, expertise and experiences and we are committed to building and nurturing strong links with our communities.

Providing an Inclusive Environment:

The University of Cumbria is committed to providing an inclusive environment, where staff, students and visitors are encouraged to be their true self, in order to enhance the individual and collective experience. As a university community, we share the social responsibility of enabling this inclusive environment by valuing, respecting and celebrating differences, to ensure that we generate a sense of understanding and belonging.

The university recognises that our differences are our strength, seeking and valuing different perspectives and ideas, in an environment that is without prejudice and bias.

We are committed to embracing our responsibility as a facilitator of change and continue to develop our equality agenda in line with and, where appropriate, beyond the Equality Act 2010. We do not tolerate discrimination, bullying or harassment in any form on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, or sexual orientation.

Health & Safety Statement

All employees at the University of Cumbria are required to ensure that all duties and responsibilities are discharged in accordance with the University's Health and Safety at Work policy. They should take reasonable care for their own health and safety and that of others who may be affected by what they do or do not do. Employees should correctly use work items provided by the University, including personal protective equipment in accordance with training or instructions.

| Criteria for: Senior Technician | Essential/ Desirable | To be identified by: |
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| Qualifications Educated to RQF Level 3 (A level standard or equivalent) or equivalent experience. | Essential | Application Form |
| Educated to RQF Level 6 (degree level or equivalent) or equivalent experience. | Desirable | Application Form |
| Experience Previous experience in a similar role requiring understanding of the relevant health and safety processes, including risk assessments, COSHH assessments and SOP's. | Essential | Application Form/Interview |
| Detailed knowledge of laboratory and scientific technology and procedures. Ability to adapt/transfer skills to develop and use new subject technology. | Essential | Application Form/Interview |
| Experience of working in higher education and awareness of wider University, HE issues and external changes such as innovations, changes in legislation/regulation which impact on the role. | Desirable | Application Form/Interview |
| Experience of supporting academics and students during practical experiments. | Desirable | Application Form/Interview |
| Knowledge, skills and abilities Knowledge and ability to act as a main point of contact/point of referral for subject specific information, procedures, systems, processes, etc. | Essential | Application Form/Interview |
| Ability to organise own work and work of others and to propose and implement improvements to systems and working methods. | Essential | Application Form/Interview |
| Ability to provide detailed guidance, coaching and instruction to develop the knowledge and skills of others. | Essential | Application Form/Interview |
| Have specific knowledge of specialist skills relevant to the job, including laboratory procedures and equipment, servicing and maintenance programmes. | Essential | Application Form/Interview |
| Skills to research collate and edit material for inclusion in reports/procedural documents. | Essential | Application Form/Interview |
| Detailed knowledge of subject specific technology and procedures. Ability to adapt/transfer skills to develop and use new subject technology. | Essential | Application Form/Interview |
| Professional approach to work and work colleagues and an ability to work independently and show initiative. | Essential | Application Form/Interview |
| To deliver excellent customer care to colleagues, academic members of staff and students. | Essential | Application Form/Interview |

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| Other Commitment to the strategic plan and values of the University especially in relation to equality of opportunity at work and a healthy and safe working environment. | Essential | Interview |
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